



LINCOLNSHIRE COMMUNITY ASSOCIATION GUIDELINES FOR RECEIVING GRANTS

Each year Lincolnshire Community Association (LCA) gives monetary donations to Lincolnshire based organizations. The following guidelines were developed to help organizations applying for grants to understand what LCA's goals are for these funds.

LCA'S GOALS FOR GRANTS:

Funds will be given to programs, projects or items which promote a consciousness of good government, promote good will, stimulate community development or help to maintain a good social and moral environment for the benefit of the residents of Lincolnshire.

WHO CAN APPLY:

Funds will be given to a non-profit, Lincolnshire based organizations, Village departments or boards, special interest groups, community service organizations, public or volunteer groups focusing on Lincolnshire, Lincolnshire-Vernon area public service organizations and groups, and public schools or school districts serving Lincolnshire residents.

WHAT WILL BE FUNDED:

LCA will consider funding unique programs, pilot projects, physical structures, capital items, collections or sets of books, programs, educational items, or capital improvements. Programs, projects or items must benefit primarily Lincolnshire residents. Preference will be given to programs, projects or items for which a need has been shown or identified. Benefit to special groups of residents (e.g. preschoolers, elderly, etc.) is acceptable. Monies can be used for the entire cost or a portion of an item, project or program. Monies will NOT be given for use as general operating expenses or maintenance or salaries. LCA funds are granted on a ONE TIME BASIS, and no guarantee is given for future funding.

RESPONSIBILITIES OF THE APPLICANT:

The applicant must demonstrate the ability to complete the program or project, or to acquire the item requested. Receipts or the like will be requested.

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PROCEDURES REQUIRED:

Written application, using the attached form as a guideline, must be submitted. Once funds are committed, they must be used within 18 months. Physical acknowledgement or recognition of the grant is required.

HOW MUCH MONEY IS AVAILABLE:

In past years grants have ranged from \$100 to \$5,000. LCA's budget varies annually depending upon dues receipts and the success of fundraising activities.

INDEMNIFICATION:

By submitting an application for a LCA financial grant the applicant agrees to indemnify and hold harmless LCA for any and all alleged or actual liability that arises directly or indirectly due to, arising from, or connected with any anticipated or unanticipated use or misuse of the funds granted herein, including, but not limited to, any act or failure to act by the applicant in connection with the anticipated or unanticipated use or misuse of said funds.

I hereby acknowledge my understanding of and agree to the terms and conditions noted in these Guidelines for Receiving Grants.

Organization Name

Signature

Title

Print Name

Date



LINCOLNSHIRE COMMUNITY ASSOCIATION FINANCIAL GRANT APPLICATION

APPLICANT _____

ADDRESS _____

CONTACT PERSON _____ PHONE _____

AMOUNT REQUESTED _____

Please give a general description of the program, project item or event. (Please include who will benefit from the grant and why it is needed):

Please advise who, in addition to LCA, is contributing and what is planned for covering future costs for completion, operation, and maintenance?

Please specify the total cost of the program, project, item or event:

Timetable for completion: _____

How will LCA receive verification that the funds were used as requested?

How will LCA receive recognition for granting the funds requested?

Signature

Title

Print Name

Date